

**Rajarambapu Institute of Technology, Rajaramnagar**

**Centre for Innovation, Incubation & Entrepreneurship Development  
(CIIED)**

**Institution's Innovation Council-A.Y.2022-23**

**Minutes of the meeting held on 13.10.2022 in the Digital Library First Floor,  
of Main Library at 1.00 PM**

**Agenda 1: Discussion on Celebration Day Activities 2022-23 (Weightage 10%)**

Prof. Pratik A. Patil, presented the IIC 5.0 celebration days for the academic year 2022-23. Also discussed the role and responsibility on newly joined members

**Resolution:** It is resolve to distribute the IIC calendar activities & celebration days activities department wise. All department has to note down the DAY & QUARTER and coordinate all activities required for celebration of the day. CIIED & NETRA will guide them.

**The details of Celebration days are as below-**

<b>Important Day Celebration Activities for IIC Academic Year 2022-23</b>					
<b>Sl. No</b>	<b>Date</b>	<b>Celebration Activity Name</b>	<b>Month</b>	<b>Department</b>	<b>Quarter</b>
1	15th September	Engineer's Day	September	Civil	Quarter 1
2	1st October	India Startup Day	October	NETRA	
3	15th October	National Innovation Day	October	MBA	
4	11th November	National Education Day	November	CSE	
5	14th December	National Energy Conservation Day(India)	December	Electrical	Quarter 2
6	2nd December	National Pollution Control Day	December	Automobile	
7	12 <sup>th</sup> January	National Youth Day	January	Sci & Humanities	
8	28th February	National Science Day	February	Mechanical	
9	8 <sup>th</sup> March	International Women's Day	March	Vishaka cell/Shardanyas	Quarter 3

10	21 <sup>st</sup> April	World Creativity and Innovation Day	April	NETRA	
11	22 <sup>nd</sup> April	World Earth Day	April	Civil	
12	26 <sup>th</sup> April	World Intellectual Property Day	April	ETC	
13	11 <sup>th</sup> May	National Technology Day	May	CSIT	
14	5 <sup>th</sup> June	World Environment Day	June	Sci & Humanities	Quarter 4
15	15 <sup>th</sup> August	Independence Day- Celebrating Aazadi Ka Amritkal	August	Cultural cell	
16	21 <sup>st</sup> August	World Entrepreneurs Day	August	NETRA	

**Agenda 2: Discussion on IIC 4.0 Calendar Activities (50 % Weightage) and their distribution with departments.**

Prof. Pratik A. Patil presented the IIC calendar activities to all coordinators & discussed the role of department in executing the calendar activities along with weightages of all activities to score the STAR rating. It is also discussed that, in every quarter **at least THREE activities** must be completed.

**Resolution:** It is resolved to distribute all activities through all departments. The details are as below. The concern department is responsible to plan calendar activities well in advance and execute the activity and submit detailed report to CIIED for uploading on IIC portal.

**The details of IIC Calendar Activities are as below-**

<b>IIC 5.0 Calendar Activities for Academic Year 2022-23</b>				
<b>Semester -1 (September - February)</b>				
<b>Quarter 1 (1<sup>st</sup> September - 30<sup>th</sup> November)</b>				
<b>Sr. No</b>	<b>A</b>	<b>Mode of Conduct</b>	<b>Thrust Area</b>	<b>Department</b>
1	Workshop on "Entrepreneurship and Innovation" as Career Opportunity	Offline/Online	Inspiration, Motivation and Ideation	NETRA
2	My Story - Motivational Session by Successful Innovators	Offline/Online		
3	My Story - Motivational Session by Successful Entrepreneur/Start-up founder	Offline/Online		
4	Session on Problem Solving and Ideation Workshop	Offline/Online		
5	Exposure and field visit for problem identification	Offline		
6	Organise an Inter/Intra Institutional Idea Competition and Reward Best Ideas -Manage through YUKTI-NIR	Offline		

7	Mentoring Event: Demo Day/Exhibition/Poster Presentation of Ideas/PoC & linkage with Innovation Ambassadors/Experts for Mentorship Support - Manage through YUKTI-NIR	Offline/Online		
<b>Quarter 2 (1st December- 28th February)</b>				
1	Workshop on Design Thinking, Critical thinking and Innovation Design	Offline/Online	Validation and Concept Development	Automobile, Mechanical, Electrical, MBA
2	Organising Innovation & Entrepreneurship Outreach Program in Schools/Community	Offline		
3	Organise an Expert talk on Process of Innovation Development, Technology Readiness Level (TRL); Commercialisation of Lab Technologies & Tech-Transfer	Offline/Online		
4	Workshop on Entrepreneurship Skill, Attitude and Behaviour Development	Offline/Online		
5	Conduct a Session on Achieving Problem-Solution Fit and Product-Market Fit	Offline/Online		
6	Field/Exposure Visit to Pre-incubation units such as Ideas Lab, Fab lab, MakersSpace, Design Centres, City MSME clusters, workshops etc.	Offline		
7	Organise an Inter/Intra Institutional Innovation Competition and Reward Best Innovations - Manage through YUKTI-NIR	Offline		
8	Mentoring Event: Demo Day/Exhibition/Poster Presentation of Innovations/Prototypes & linkage with Innovation Ambassadors/Experts for Mentorship Support - Manage through YUKTI-NIR	Offline/Online		
<b>Semester II (March - August)</b>				
<b>Quarter 3 (1st March - 31st May)</b>				
1	Workshop on Prototype/Process Design and Development.	Offline/Online	Prototype, Design, Process Development for Business Model/Process/Services	NETRA, CSE, Civil
2	Session/ Workshop on Business Model Canvas (BMC)	Offline/Online		
3	Field/Exposure Visit to Incubation Unit/Patent Facilitation Centre/Technology Transfer Centre such as Atal Incubation Centre etc.	Offline		
4	Session on "How to plan for Start-up and legal & Ethical Steps"	Offline/Online		
5	Workshop on Intellectual Property Rights (IPRs) and IP management for start up	Offline/Online		
6	Organise an Inter/Intra Institutional Business Plan Competition and Reward Best Innovations - Manage through YUKTI-NIR	Offline		
7	Mentoring Event: Demo Day/Exhibition/Poster Presentation of Business Plans & linkage with Innovation Ambassadors/Experts for Mentorship Support - Manage through YUKTI-NIR	Offline/Online		
<b>Quarter 4 (1st June - 31st August)</b>				
1	Session on Innovation/Prototype Validation – Converting Innovation into a Start-up or Session on Achieving "Value Proposition Fit" & "Business Fit"	Offline/Online	Awareness	NETRA, CSIT, ETC Sci & Hum
2	Session on Accelerators/Incubation - Opportunities for Students & Faculties - Early Stage Entrepreneurs	Offline/Online		

3	Organise Session on "Lean Start-up & Minimum Viable Product/Business"-Boot Camp (or) Mentoring Session	Offline/Online	s about Startup and related Ecosystem Support Services for Startup Development
4	Session on Angel Investment/VC Funding Opportunity for Early Stage Entrepreneurs.	Offline/Online	
5	Session/ Panel discussion with innovation and Start-up Ecosystem Enablers from the region/state/national level	Offline/Online	
6	Organising Innovation & Entrepreneurship Outreach Program in Schools/Community	Offline	
6	Organise an Inter/Intra Institutional Start-up Competition and Reward Best Start-ups - Manage through YUKTI-NIR	Offline	
7	Mentoring Event: Demo Day/Exhibition/Poster Presentation of Start-Ups & Linkage with Innovation Ambassadors/Experts for Mentorship Support - Manage through YUKTI-NIR	Offline/Online	

**Agenda 3: MIC Driven (20 % Weightage) & Self Driven activities (30 % Weightage)**

**Resolution:** Apart from IIC Calendar Driven activities departments along with CIIED must keep check on MIC driven activities from time to time. Departments should plan self-driven activities and submit the plan well in advance to CIIED as per the quarters defined.

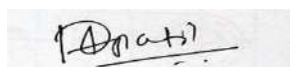
**MIC Driven Activities:** These activities are monthly planned and prescribed activities by IIC of MIC for IIC institutions to take part. MIC and AICTE in collaboration with other ministries and govt. and non-govt. agencies float various programs for students and faculties of IIC institutions to participate. Moreover, it also invites national and world leaders to address and inspire IIC institutions and these activities fall under the MIC driven activity category. These activities help IIC institutions to get a national platform to take part in various initiatives of the central government and first-hand information with collaboration opportunities. This category carries a 10% weightage total. There is no minimum or maximum number of activities under this category. Those IIC institutes that take part in all announced MIC driven activities will get maximum weightage benefits.

**Self-Driven Activities:** These activities are planned and organized by IIC institutions based on their capability and competency to mobilize resources and collaboration with other agencies to promote innovation and entrepreneurship in their respective campuses. These included both basic and advanced nature of activities ensure streamlining and strengthening the innovation and entrepreneurship ecosystem in HEIs.

**Agenda 4: Use of social media to promote all activities.**

**Resolution:** It is resolved to use Facebook Instagram, Twitter /Linked in platforms to promote the activities carried by all departments.

**Adjournment:** The president moved that the meeting be adjourned and this was agreed upon at 2.00 PM.



**President-IIC**