MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING NO. RIT/IQAC/22/2023

Venue: IQAC Meeting Hall, Rajarambapu Institute of Technology, Rajaramnagar

An offline meeting of all the members of IQAC was held on Friday, 21ˢᵗ April 2023, at 11:00 am.

The following members were present –

1. Dr. H. S. Jadhav, I/C Director & Chairperson
2. Hon. R. D. Sawant, Management representative
3. Dr. M. S. Deshmukh, University representative
4. Ms. Pallavi Korgaonkar, Industry representative
5. Mr. A. N. More, Alumni representative
6. Mr. C. D. Koli, Parent Representative
7. Dr. S. K. Patil, member, Dean-Academics, RIT
8. Dr. A. B. Kakade, member, Dean-R&D, RIT
9. Dr. L. M. Jugulkar, member, Dean – Student Development, RIT
10. Prof. D. S. Patil, member, Dean-Infrastructure, RIT
11. Mrs. Sarika D. Patil, member, Registrar, RIT
12. Mr. V. L. Hase, Librarian, RIT
13. Mr. Akshay D. Homkar, Sr. IT Technical Analyst, RIT
14. Prof. S. R. Jagtap, member, faculty representative, RIT
15. Prof. S. P. Patil, member, faculty representative, RIT
16. Mr. Pankaj B. Patil, member, Student representative, RIT
17. Ms. Shweta S. Kumbhar, member, Student representative, RIT
18. Prof. Maruti B. Mandale, invited member, faculty, RIT
19. Dr. Satyajit R. Patil, IQAC Coordinator, Dean-Quality Assurance, RIT

The following member could not attend the meeting and was informed earlier.

1. Prof. C. L. Bhattar, member, faculty representative, RIT

Dr. Satyajit R. Patil, IQAC coordinator, welcomed the Chairperson, Hon. Dr. H. S. Jadhav, and all the other members of the IQAC.

The meeting began with permission of the Hon. Chairperson.

- At the beginning of the meeting, on behalf of all the members, Dr. Satyajit R. Patil, IQAC coordinator, requested Hon. R. D. Sawant Sir, to felicitate Hon. Dr. H. S. Jadhav, Chairperson, IQAC, for being appointed as the **I/C Director of RIT.**

- Dr. Satyajit R. Patil, IQAC coordinator, requested Hon. R. D. Sawant Sir to welcome the new IQAC External Members; University Representative Dr. M. S. Deshmukh, Director – IQAC, Shivaji University Kolhapur, Industry Representative Ms. Pallavi Korgaonkar, CEO – Korgaonkar Group, Kolhapur, Parent Representative Mr. C. D. Koli, Superintending Engineer - MSEB, Karad, Alumni Representative – Mr. A. N. More, Executive Engineer, Water Resource Department, Govt. of Maharashtra, Student Representatives Mr. Pankaj B. Patil, T.Y. B. Tech (Computer Science & Information Technology) and Ms. Shweta S. Kumbhar, F.Y.M. Tech (Civil – Structural Engineering).

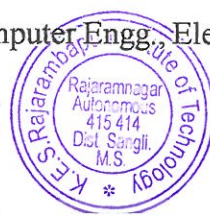**Agenda Item No. 1: Confirmation of MoM of 21st IQAC meeting and informing about ATR of the same.**

- The IQAC coordinator read the MoM and ATR of the 21st IQAC meeting held on Friday, 03rd March 2023. Discussions were held concerning the ATR of the same.

- Dr. L. M. Jugulkar, Dean – Student Development, briefed about the submission of the CSR Funds proposal to the Industries. Dr. M. S. Deshmukh, University Representative, suggested registering on the Central Government CSR Portal.

- Dr. S. K. Patil, Dean – Academics, briefed on the initiative of collaborative work for developing the faculty expertise in the field of Foundry Engineering.

- All the IQAC Members confirmed the MoM and ATR of the 21st IQAC Meeting.

Agenda Item No. 2: To brief about RIT's ongoing academic schedule and planning.

- Dr. S. K. Patil, Dean - Academics briefed about the ongoing academic schedule and planning for the upcoming semester for F.Y. B. Tech, F. Y. M. Tech, F.Y. MBA, S.Y. B. Tech, T.Y. B. Tech, Final Year B. Tech, S.Y. MBA & S.Y. M. Tech.

- Dr. M. S. Deshmukh, Director – IQAC, Shivaji University Kolhapur suggested for implementation of on-demand examinations.

Agenda Item No. 3: To inform about the recent NBA accreditations and status.

- Dr. Satyajit R. Patil, Dean – Quality Assurance, informed the members about the recently accredited three UG Programs (Computer Engg., Electrical Engg., Electronics

& Telecommunication Engg.) and one PG Program (Mechanical Design Engg.) for three years i.e., 01/07/2022 to 30/06/2025 based on the NBA visit held during 20th to the 22nd of January 2023. Dr. M. S. Deshmukh and all external members congratulated RIT for being accredited by NBA for three years.

Further, he informed about the forthcoming NBA accreditation process for one UG program (Mechanical Engg.) and two PG programs (Computer Science & Engg., Power Systems and Power Electronics)

- Dr. Satyajit R. Patil, Dean – Quality Assurance, informed that the overall percentage of programs accredited by the NBA currently stands at 71.42%.

Agenda Item No. 4:   To inform about the feedback received from the recent NBA accreditation committee.

- Since we have not received the NBA Feedback yet, so it is decided to take this agenda point in the next IQAC Meeting.

Agenda Item No. 5: To discuss and formulate strategies for increasing the number of Ph.D. faculty members at RIT.

- Mrs. Sarika D. Patil, the Registrar, presented the statistics for the number of Ph.D. faculty members available in RIT.
- Hon. R. D. Sawant, Management Representative, directed to collect information regarding the number of faculty members who have registered and not registered for Ph. D. from each department. Also, he suggested estimating the number of Ph.D. faculty members who will be awarded the Ph.D. within 1-2 years span.

Agenda Item No. 6: To discuss and encourage the research throughputs from the Sc. and Humanities departments.

- Dr. M. B. Mandale, Head of the Science & Humanities Department, presented the Research & Development Activities of the department, along with a brief about the completed and ongoing R&D Projects.
- Dr. Satyajit R. Patil, Dean – QA, presented the Statistics of KRA Winners for the Science & Humanities Department for the last three academic Years. Dr. M. B. Mandale, Head of the Science & Humanities Department, suggested focusing on teaching activities of the Science & Humanities Department KRA Targets; as the department lags in Consultancy.
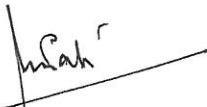
Agenda Item No. 7: To discuss and explore possibilities for teachers awarded national/international fellowships for advanced studies/research.

- Dr. A. B. Kakade, Dean – R&D, briefed about the importance of getting national/international fellowships for advanced studies/research. In addition, he briefed about providing required support like leaves, funds, etc. from the institute to faculty to carry out the fellowship research work.

- Dr. M. S. Deshmukh, Director – IQAC, Shivaji University Kolhapur and Ms. Pallavi Korgaonkar, Industry Representative, suggested discussing this point in the Board Governance Meeting.

- Hon. R. D. Sawant, Management Representative agreed upon discussing and preparing policy and budgetary provisions in Board Governance Meeting.

- Dr. M. S. Deshmukh, Director – IQAC, Shivaji University Kolhapur suggested registering ideas, innovations, and startups on the YUKTI-National Innovation Repository (NIR) portal, and to register the institute's empanelment with the CSR portal for the purpose of securing consultancy projects.

Agenda Item No. 8: Any other point with permission from Hon. Chairperson.

- Mr. Pankaj B. Patil, Student Representative, T.Y. B. Tech (Computer Science & Information Technology) suggested appointing external experts for 'Psychology for Engineers' and 'Biology' courses. In addition, he suggested ensuring the effective conduction of all one-month training programs and internships, especially of soft branches.

The meeting was concluded with the Vote of Thanks by the IQAC coordinator.

Dr. Satyajit R. Patil

Dean-Quality Assurance & IQAC Coordinator

Dr. Hanmant S. Jadhav

I/C Director & Chairperson, IQAC

RAJARAMBAPU INSTITUTE OF TECHNOLOGY, RAJARAMNAGAR

Action Taken Report (ATR) based on the discussions held and decisions made in the 22nd IQAC Meeting held on 21st April 2023.

Sr. No.	Description of Work	Responsible Person/s	Action Taken
1.	To draft a policy with adequate budgetary provisions to facilitate the faculty fellowships at the reputed/premier institutes and seek approval from the Board of Governors for the same.	Dean- R & D	Policy for faculty fellowship will be drafted up to 30th July and will be finalized in the steering committee meeting before seeking approval from the Board of Governors for the same.
2.	To devise a mechanism to register ideas, innovations, and startups on the YUKTI-National Innovation Repository (NIR) portal.		YUKTI-NIR Portal is in IIC Portal which is actively handled and regularly updated by Prof. Pratik Patil. Ideas, Innovation through EEDP, Capstone Projects, ED Track Projects and Startups incubated At NETRARIT are rooted through NETRARIT by Mr. Sudhir Arali to IIC & YUKTI-NIR Portal. Four evaluators are assigned for Evaluation of these Ideas, Innovation & Startups and 10 performing startups are nominated by NETRARIT as per IIC instructions.
3.	To register the institute's empanelment with the CSR portal for securing consultancy projects.	Dean – Student Development	We are getting fees from Emerson India ltd. But registration as such needs more clarity.

Sr. No.	Description of Work	Responsible Person/s	Action Taken
4.	To compile information on the number of faculty members in each department who have registered or not registered for a Ph.D., to identify areas of improvement and develop appropriate strategies.	Registrar	• Total registered faculty for Ph. D.: 61 out of 174 (35.05%) • Total faculty not registered for Ph.D.: 50 out of 173 (28.73%) Statistics (hyperlink)
5.	To estimate the number of Ph.D. faculty members who will be awarded the Ph.D. within a 1-2 year span.	Registrar	• 46 faculty may be awarded the Ph.D. within 1 - 2 years span.
6.	To review & revise, if necessary, the policy to attract & retain faculty members with Ph.D. qualifications.		• To start a QIP center in RIT (from AICTE). We will receive funds and scholarships from the Government for research. • At present we have 5 Research Centers (Mechanical, Electrical, Civil, Electronics, MBA). We will apply to Shivaji University for the Research Center for Computer Engineering course in September 2023.
7.	To consider using the expertise of outside specialists for 'Psychology for Engineers' and 'Biology for Engineeers" courses.	Dean-Academics	Expert lecture conducted for • Psychology for Engineers : Mr. Imtiyaz Patil (15th June 2023) We will provide training to course teacher of Biology for Engineeers & Psychology for Engineers through outside Subject expert.
8.	To ensure the effective conduction of all one-month training programs and internships, especially of soft branches.		This year internship already completed so we will modify the guidelines for the soft branches and implement it in upcoming Academic Year